

The Georgia Board of Nursing met May 14-16, 2014 in Building B of the Professional Licensing Boards Division of the Secretary of State located at 237 Coliseum Drive, Macon, Georgia 31217.

WEDNESDAY, MAY 14, 2014

MEMBERS PRESENT

Barry Cranfill, RN, CRNA, MHS, MBA, FAAPM, President
Brenda Rowe, JD, MN, RN, Vice President
Ashley Barnett, Consumer (via teleconference)
Nancy Barton, MSN, RN
Tammy Burdeaux, RN, BSN, CRNI

MEMBERS ABSENT

Katherine Mann, RN, CRNA

STAFF PRESENT

James Cleghorn, Executive Director
Amelia Baker, JD, Assistant Attorney General
Patricia McAfee, RN, MSN, Nursing Consultant - Legal/Discipline

Cranfill called the meeting to order at 10:00 a.m. on Wednesday, May 14, 2014. The Board worked as a committee until a quorum to conduct disciplinary matters was present.

EXECUTIVE SESSION

Barton moved, Rowe seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19(h), 43-26-5(c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative reports and pending cases. The motion passed unanimously.

At the conclusion of the Executive Session on Wednesday, May 14, 2014, Cranfill declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

Barnett joined via teleconference at 12:45 p.m.

APPLICATION REVIEWS AND APPROVAL OF LICENSURE

(RNI – Registered Nurse Investigative Case Number)

Applicant J.H., #2326417 – Rowe moved to rescind the previous motion from the April 15, 2014 teleconference board meeting and refer to the Attorney General's office for a hearing or to Legal Services for a private consent agreement to include a fine of \$500 based on failure to disclose arrest. Burdeaux seconded the motion and it carried unanimously.

Applicant A.S., #2452980 – Barnett moved to refer to the Attorney General's office for a hearing or to Legal Services for a private consent agreement to include a fine of \$2500 for failure to disclose arrest. Barton seconded the motion and it carried unanimously.

Applicant S.H., #2284932 – Barton moved to send a letter referencing the statutory definition of the practice of nursing and request additional information which documents the practice of nursing for compensation. Rowe seconded the motion and it carried unanimously.

Applicant T.W., #2446982 – Rowe moved to refer to the Attorney General's office for a hearing or to Legal Services for a public consent agreement for licensure to include a fine of \$500 for failure to disclose arrests. Barnett seconded the motion and it carried unanimously.

Applicant M.E., #2324374/2448265– Barton moved to approve applicant's APRN education requirements and requested information which documented that applicant meets the RN and APRN practice requirements. The applicant may need reentry. Rowe seconded the motion and it carried unanimously.

Applicant R.M., #2315972 – Rowe moved to write applicant to have an outpatient MPE as a condition of the Board's consideration of the reinstatement application. Results are to be reviewed by the Cognizant Board member and the Legal/Discipline Nurse Consultant. If warranted, refer to Legal Services or Attorney General's office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Burdeaux seconded the motion and it carried unanimously.

Applicant E.L., #2447227 – Barnett moved to deny licensure based on action in another jurisdiction. Burdeaux seconded the motion and it carried unanimously.

Applicant J.H., #2439058 – Rowe moved to deny licensure based on action in another jurisdiction. Barton seconded the motion and it carried unanimously.

Applicant Y.W., #2440091 – Barnett moved to refer to the Attorney General's office for a hearing or to Legal Services for a private consent agreement to include four (4) years probation, substance abuse stipulations and quarterly reports (employer, aftercare, personal and psychotherapy). Burdeaux seconded the motion and it carried unanimously.

Applicant S.P., #2456110 – Rowe moved to refer to the Attorney General's office for a hearing or to Legal Services for a private consent agreement to include four (4) years probation and quarterly reports (employer, aftercare and personal). Barton seconded the motion and it carried unanimously.

Applicant M.K., #2448840 – Rowe moved to refer to the Attorney General's office for a hearing or to Legal Services for a private consent agreement to include a fine of \$50 for unlicensed practice and request documentation of completion of probation. Burdeaux seconded the motion and it carried unanimously.

Applicant J.M., #22451329 – Barnett moved to table application pending the outcome of the Tennessee Board of Nursing investigation. Barton seconded the motion and it carried unanimously.

VIOLATION OF CONSENT ORDER

(RNI – Registered Nurse Investigative Case Number)

RNI120546 – Rowe moved to refer to the Attorney General's office for a voluntary surrender or an indefinite suspension. Burdeaux seconded the motion and it carried unanimously.

RNI130105 – Barnett moved to refer to the Attorney General's office for a voluntary surrender or an indefinite suspension. Barton seconded the motion and it carried unanimously.

RNI130156 – Rowe moved to refer to the Attorney General's office for a hearing or to Legal Services for a public consent order to include four (4) years probation and quarterly reports (employer, aftercare and personal). Burdeaux seconded the motion and it carried unanimously.

RNI120622 – Barnett moved to refer to the Attorney General's office for a voluntary surrender or an indefinite suspension and obtain information from facilitator regarding aftercare status. Barton seconded the motion and it carried unanimously.

RNI120545 – Rowe moved to refer to the Attorney General's office for a voluntary surrender or an indefinite suspension. Burdeaux seconded the motion and it carried unanimously.

RNI100275 – Rowe moved to refer to the Attorney General's office for a voluntary surrender or an indefinite suspension. Barton seconded the motion and it carried unanimously.

MENTAL PHYSICAL EXAMINATION RESULTS

(RNI – Registered Nurse Investigative Case Number)

RNI110814 – Rowe moved to refer to the Attorney General's office for a hearing or to Legal Services for a public consent order to include four (4) years probation, substance abuse stipulations, two (2) years narcotic restrictions, quarterly reports (employer, aftercare, personal and psychotherapy) and a fine of \$500 for diversion. Barnett seconded the motion and it carried unanimously.

RNI120625 – Barton moved to reject the MPE based on insufficient mental and drug testing. The respondent must comply within forty five (45) days. Burdeaux seconded the motion and it carried unanimously.

RNI140132 – Barton moved to deny licensure. Barnett seconded the motion and it carried with Rowe abstaining.

VIOLATION OF CONSENT ORDER – INACTIVE STATUS REQUEST

(RNI – Registered Nurse Investigative Case Number)

RNI110461 – Rowe moved to accept request for inactive status and flag license for reinstatement. Burdeaux seconded the motion and it carried with Cranfill abstaining.

MENTAL PHYSICAL EXAMINATION RESULTS

(RNI – Registered Nurse Investigative Case Number)

RNI200950 – Rowe moved to close the case. Barton seconded the motion and it carried unanimously.

RNI130596 – Rowe moved to refer to the Attorney General's office for a hearing or to Legal Services for a public consent order to include four (4) years probation, substance abuse stipulations, two (2) years narcotic restrictions and quarterly reports (employer, aftercare, personal and psychotherapy). Burdeaux seconded the motion and it carried unanimously.

RNI111121 – Barnett moved to refer to the Attorney General's office for a hearing or to Legal Services for a public consent order to include four (4) years probation, substance abuse stipulations, two (2) years narcotic restrictions and quarterly reports (employer, aftercare and personal). The respondent must submit quarterly reports from treating physician regarding naltrexone treatment. Burdeaux seconded the motion and it carried unanimously.

INVESTIGATIONS

(RNI=Registered Nurse Investigative Case Number)

RNI140196 – Rowe moved to refer to Legal Services to order licensee to have an expedited outpatient MPE. Results are to be reviewed by the Cognizant Board member and the Legal/Discipline Nurse Consultant. If warranted, refer to Legal Services or Attorney General's office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Barton seconded the motion and it carried unanimously.

RNI120125 – Barnett moved to refer to Legal Services for a mitigating letter to require the licensee to complete courses in Ethics, Nurse Practice Act and Professional Accountability. If the courses are completed within thirty (30) days, close the case with a Letter of Concern. Burdeaux seconded the motion and it carried unanimously.

RNI140067 – Barton moved to refer to Legal Services to order licensee to have an expedited outpatient MPE. Results are to be reviewed by the Cognizant Board member and the Legal/Discipline Nurse Consultant. If warranted, refer to Legal Services or Attorney General's office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Barnett seconded the motion and it carried unanimously.

RNI110814 – Rowe moved to refer to the Attorney General's office for a hearing or to Legal Services for a public consent order to include four (4) years probation, substance abuse stipulations, two (2) years narcotic restrictions, quarterly reports (employer, aftercare, personal and psychotherapy) and a fine of \$500 for diversion and \$54.41 for investigative costs. Barnett seconded the motion and it carried unanimously.

INVESTIGATIVE INTERVIEW

(RNI=Registered Nurse Investigative Case Number)

RNI130166 – Rowe moved to close the case. Burdeaux seconded the motion and it carried unanimously.

PERSONAL APPEARANCE

(RNI=Registered Nurse Investigative Case Number)

RNI140089 – Barton moved to refer to Legal Services for a mitigating letter to require the licensee to complete courses in Medication Administration, Narcotic Handling, Nurse Practice Act, Professional Accountability, and Patient Safety. If the courses are completed within thirty (30) days, close the case with a Letter of Concern. Burdeaux seconded the motion and it carried unanimously.

EXECUTIVE SESSION

Rowe moved, Barton seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19(h), 43-26-5(c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative reports and pending cases. The motion passed unanimously.

At the conclusion of the Executive Session on Wednesday, May 14, 2014, Cranfill declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

HEARING—JB

(RNI=Registered Nurse Investigative Case Number)

RNI111002 – The Board held a hearing in the case styled "In the Matter of Jonathan Scott Bedwell," Docket Number 2012-0697. Barry Cranfill, Board Chair, presided. The Board was represented by Wylencia Hood Monroe, Sr. Assistant Attorney General and Mr. Bedwell, the respondent, appeared and represented himself. After presentation of evidence by the Board and by the Respondent, the Board closed the hearing and went into Executive Session to deliberate the evidence presented. During deliberations, the Board was assisted by Wylencia Monroe, Sr. Assistant Attorney General. The Board reached a decision, came out of executive session, and resumed the hearing in open session. The motion for adoption of a Final Decision of the Board was made by Rowe and seconded by Burdeaux. The Final Decision was read in open session and stated that the case be referred to the Attorney General's office for a hearing or a public consent order to include four (4) years probation, substance abuse stipulations, two (2) years narcotic restrictions, quarterly reports (employer, aftercare and personal) and a fine of \$500 for violation of previous order. The respondent must remain with current employer, must seek Board approval to change employers and must continue current drug panel and alcohol screens. The motion to adopt the Final Decision as presented was passed by the Board.

EXECUTIVE SESSION

Barton moved, Rowe seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19(h), 43-26-5(c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative reports and pending cases. The motion passed unanimously.

At the conclusion of the Executive Session on Wednesday, May 14, 2014, Cranfill declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

ATTORNEY GENERAL'S OFFICE

(RNI – Registered Nurse Investigative Case Number)

RNI090523 – Rowe moved to refer to the Attorney General's office for a hearing or to Legal Services for a public consent order to include two (2) years probation, substance abuse stipulations, one (1) years narcotic restrictions and quarterly reports (employer, aftercare and personal). Barton seconded the motion and it carried unanimously.

RNI140118/RNI140543 – Barnett moved to refer to the Attorney General's office for a summary suspension. Burdeaux seconded the motion and it carried unanimously.

RNI140341 – Barton moved to refer to the Attorney General's office for a voluntary surrender or an indefinite suspension. The respondent may petition for lifting after six (6) months documented continuous sobriety and submission of an MPE within thirty (30) days of petition. Burdeaux seconded the motion and it carried unanimously.

RNI140092 – Rowe moved to rescind the previous motion from the September 18-19, 2013 Board meeting and close the case in the Attorney General's office. Issue a warning letter for failure to comply with consent order. Rowe seconded the motion and it carried unanimously.

There being no further business, the meeting adjourned May 14, 2014 at 5:15 p.m.

THURSDAY, MAY 15, 2014

MEMBERS PRESENT

Barry Cranfill, RN, CRNA, MHS, MBA, FAAPM, President
Brenda Rowe, JD, MN, RN, Vice President
Ashley Barnett, Consumer (via teleconference)
Nancy Barton, MSN, RN
Tammy Burdeaux, RN, BSN, CRNI
Katherine Mann, RN, CRNA (via teleconference)

STAFF PRESENT

James Cleghorn, Executive Director
Amelia Baker, JD, Assistant Attorney General
Sandra Rayburn, RN, Education Consultant

VISITORS PRESENT (During Executive Session. Visitors are excused unless scheduled for personal appearances)

Debbie Hackman-Bartlett Shavon Wilson Maxinee Arias Laura Coleman Dana Roessler Martha Anders
Mary Hoey Karen Waters

Cranfill called the meeting to order at 9:00 a.m. on Thursday, May 15, 2014. A quorum to conduct disciplinary matters was present.

EXECUTIVE SESSION

Barton moved, Burdeaux seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19(h), 43-26-5(c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative reports and pending cases. The motion passed unanimously.

At the conclusion of the Executive Session on Wednesday, May 14, 2014, Cranfill declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

LEGAL SERVICES

(RNI=Registered Nurse Investigative Case Number)

RNI140537 – Rowe moved to rescind the previous motion from the April 15, 2014 teleconference Board meeting and refer to the Attorney General's office for a hearing or to Legal Services for a private consent agreement for initial authorization to include a fine of \$500 for failure to disclose arrests. Burdeaux seconded the motion and it carried unanimously.

RNI130260 – Barton moved to refer to the Attorney General's office for a hearing or to Legal Services for a private consent order to include courses in Documentation, Medication Administration and Professional Accountability. Barnett seconded the motion and it carried unanimously.

RNI120204 – Rowe moved to uphold previous motion from the January 15-16, 2014 Board meeting. The respondent may petition to lift narcotic restrictions after twelve (12) months documented continuous sobriety. Barton seconded the motion and it carried unanimously.

EDUCATIONAL COGNIZANT NONTRADITIONAL APPLICATION REPORT

(RNI=Registered Nurse Investigative Case Number)

Rowe moved to ratify the Cognizants' recommendations for the following applicants for licensure.

	RECOMMENDATION FOR BOARD ACTION
App. #2285389	Issue license.
App. #1744362	Issue license.

App. #1844634	Issue license.
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Barnett seconded the motion and it carried unanimously.

LEGAL/DISCIPLINE COGNIZANT CASES REPORT

(RNI=Registered Nurse Investigative Case Number)

Rowe moved to ratify the Cognizant's' recommendations and to close the following complaints:

RNI110525 RNI120373 RNI140545

Barnett seconded the motion and it carried unanimously.

EDUCATIONAL COGNIZANT PRECEPTORSHIP APPLICATION REPORT

(RNI=Registered Nurse Investigative Case Number)

Rowe moved to ratify the Cognizants' recommendations regarding preceptorship applications.

	RECOMMENDATION FOR BOARD ACTION
App. # 2438710	Approve and issue temp permit.

Barnett seconded the motion and it carried unanimously.

ORDER TERMINATIONS BETWEEN MEETINGS

(RNI=Registered Nurse Investigative Case Number)

Rowe moved to accept the following terminations of probation between meetings.

RNI100643 RNI100559

Barton seconded the motion and it carried unanimously.

REQUEST TO LIFT NARCOTIC RESTRICTIONS

(RNI=Registered Nurse Investigative Case Number)

Rowe moved to accept the following recommendations for the cases listed below:

	RECOMMENDED ACTION
RNI110001	Lift narcotic restrictions.
RNI120187	Lift narcotic restrictions.
RNI110937/RNI100850	Lift narcotic restrictions.

Burdeaux seconded the motion and it carried unanimously.

LEGAL/DISCIPLINE COGNIZANT FAILURE TO DISCLOSE CASES REPORT

(RNI=Registered Nurse Investigative Case Number)

Barnett moved to ratify the Private Consent Agreements for licensure with a fine of \$500 for failure to disclose arrest(s)/disciplinary action on applications that were issued according to the Board's policies.

APP#2438669 APP#2319464 APP#2448380 APP#2457856

Rowe seconded the motion and it carried unanimously.

APPLICATION REVIEWS AND APPROVAL OF LICENSURE

(RNI – Registered Nurse Investigative Case Number)

Burdeaux moved to ratify the Private Consent Agreements for unlicensed/unauthorized practice that were issued according to the Board's policies.

APP#2442881 APP#2447741 APP#2448504 APP#2448826 APP#2452445

Barton seconded the motion and it carried unanimously.

COGNIZANT MPE REPORT

(RNI – Registered Nurse Investigative Case Number)

Rowe moved to approve the cognizant MPE report as presented. Barnett seconded the motion and it carried unanimously

APPROVAL OF BOARD MINUTES

Rowe moved to accept the March 19-20, 2014 Board meeting minutes as amended. Barton seconded the motion and it carried unanimously.

Burdeaux moved to accept the April 15, 2014 Board meeting minutes as presented. Barnett seconded the motion and it carried unanimously.

Barton moved to accept March 19-20, 2014 Executive Session Board meeting minutes as presented. Rowe seconded the motion and it carried unanimously.

Burdeaux moved to accept the April 15, 2014 Executive Session Board meeting minutes as presented. Barnett seconded the motion and it carried unanimously.

EXECUTIVE SESSION

Barton moved, Rowe seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19(h), 43-26-5(c) and 43-26-11, to deliberate on applications and enforcement matters and to receive information on applications, investigative reports and pending cases. The motion passed unanimously.

At the conclusion of the Executive Session on Thursday, May 15, 2014, Cranfill declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

EDUCATION REPORT

Cleghorn introduced Dr. Sandra Rayburn. Dr. Rayburn will be working twenty (20) per week as the nursing education until a full time consultant is selected.

Southeastern Technical College

Rowe moved to continue initial approval pending the graduation of first class. Burdeaux seconded the motion and it carried unanimously.

Bauder College

The Board discussed continued NCLEX issues. Rowe expressed concern for students and citizens of Georgia as it relates to an unsuccessful program. Arias, the program director, described the challenge that the faculty faces in trying to turn the program around and make it successful. Bauder is committed to the program and is researching other resources that can be utilized to aid students. Rayburn expressed concerns about the admittance policy and the students that are admitted. Arias discussed the attrition rate. The Board discussed the students' lack of interest in NCLEX review opportunities. Cranfill expressed concerns about recruitment policies. If the program is allowing students to enroll who are not going to be successful, perhaps they should be more selective about who is admitted. Cleghorn asked for direction as to how the staff should proceed. Rowe requested that the program conduct a site

visit. Rowe also requested that Bauder provide Dr. Rayburn all the details of the plan submitted to Kaplan. Barton recommended that the program consider not enrolling future students and focusing on currently enrolled students. Barton expects the information to be presented to the Board at the July meeting for a decision. Cranfill stated that the Board is considering withdrawing approval and that the program should consider any and all measures to correct the program deficiencies prior to July.

Barton moved to have the Executive Director to write a letter to include all facets of the Board's discussion and that all information must be presented in time for it to be reviewed by the July Board meeting. Barnett seconded the motion and it carried unanimously.

Gordon State College

Rowe moved to continue full approval through December 31, 2017. Burdeaux seconded the motion and it carried unanimously.

Abraham Baldwin Agricultural College

Barton moved to approve the reported change in leadership at Abraham Baldwin Agricultural College. Rowe seconded the motion and it carried unanimously.

NCLEX Action Plans

Brenau University

Rowe moved to accept the plan. The Board remains concerned about the NCLEX rate and is extremely concerned about the desire to expand the program especially with the large number of interim leadership and adjunct faculty. The Board recommends that the program consider decreasing enrollment while focusing on program quality. Barnett seconded the motion and it carried unanimously.

College of Coastal Georgia

Burdeaux moved to accept the plan. Rowe seconded the motion and it carried unanimously.

Columbus State College

Barton moved to accept the plan. Burdeaux seconded the motion and it carried unanimously.

Dalton State College

Barton moved to accept the plan. Barnett seconded the motion and it carried unanimously.

Georgia Highlands College

Rowe moved to accept the plan. Burdeaux seconded the motion and it carried unanimously.

Georgia Southwestern State University

Rowe moved to accept the plan. Barton seconded the motion and it carried unanimously.

Middle Georgia State College

Rowe moved to accept the plan. Barnett seconded the motion and it carried unanimously.

Shorter University

Barton moved to accept the plan. Burdeaux seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Cleghorn reported on the following administrative items:

- Status report on applications and complaints/compliance for March 2014 and April 2014
- PLB System Outages
- NURSYS/E-Notify Update
- ORBS (NCSBN Licensure Software/Database)
- NCSBN 2014 Annual Delegate Assembly
- Staff Update
- Board Merger
- MPE Requirements
- Board Vacancies
- American Midwifery Certification Board
- Medical Board Rule 360-8 Pain Clinics
- Cross Border Practice Update
- Use of Suboxone by Licensees
- Correspondence
- Rule Updates/Board Merger

The Board discussed the Strategic Planning Session scheduled for Friday, May 16. Cleghorn provided information about NCSBN paying for the event. The Board reviewed the fact that external stakeholders were interviewed in preparation for the session.

APPLICATION REVIEWS AND APPROVAL OF LICENSURE

Barton moved, Rowe seconded and the Board voted to approve applications for licensure and advanced practice authorization for the months of March 2014 through April 2014 that were determined, pursuant to Board approved guidelines, to have met licensure/authorization requirements.

APPLICATION REVIEWS AND APPROVAL OF LICENSURE

(RNI – Registered Nurse Investigative Case Number)

Applicant L.R., #120496– Barton moved to certify and release documents. Burdeaux seconded the motion and it carried unanimously.

There being no further business, the meeting adjourned May 15, 2014 at 5:03 p.m.

FRIDAY, MAY 16, 2014

MEMBERS PRESENT

Barry Cranfill, RN, CRNA, MHS, MBA, FAAPM, President
Brenda Rowe, JD, MN, RN, Vice President
Tammy Burdeaux, RN, BSN, CRNI

MEMBERS ABESENT

Katherine Mann, RN, CRNA
Ashley Barnett, Consumer
Nancy Barton, MSN, RN

STAFF PRESENT

James Cleghorn, Executive Director
Sandra Rayburn, RN, Education Consultant

Cranfill called the meeting to order at 8:41 a.m. on Friday, May 16, 2014.

The Board welcomed the members of the Georgia Board of Examiners of Licensed Practical Nurses. The members of the two boards were led by Dr. Kathy Malloch to establish the following strategic plan.

Objective 1

To develop a plan to present to legislators and other stakeholders regarding the current state of Board functions, the desired level of performance and the resources needed to achieve those goals.

Action Step	Person(s)	Date
1) Identify desired dataset a) Outcomes b) Performance Levels c) Budget 2) Collect data 3) Develop plan a) Summary b) Talking points c) "Elevator Speech" 4) Identify intended audience 5) Present plan a) The Georgian Nurse b) Legislative Committee c) Invite legislators and other stakeholders to board meetings	Brenda Rowe Nancy Barton Lisa Hedenstrom Jim Cleghorn	August 15, 2014

Objective 2

To support and monitor the integration of the Georgia Board of Nursing and the Georgia Board of Examiners of Licensed Practical Nurses.

Action Step	Person(s)	Date
1) Identify issues 2) Review RN and LPN Scope of Practice a) Develop document with scope of practice for RNs and LPNs listed side by side b) Identify and clarify any issues 3) Make documents consistent and clear a) Website b) Applications c) Consent Agreements/Orders 4) Identify differences in disciplinary processes a) Consent Agreements/Orders b) Private versus Public c) Fine structure	Amy Hooper Tammy Burdeaux Andrea Phipps	First update July 2014 meeting. Continued agenda item for next 12 months

Objective 3

To identify new committee needs and develop appropriate charges for each committee.

Action Step	Person(s)	Date
1) Identify structure and prioritize development of new committees a) Legislative Committee b) Education Committee c) Advanced Practice Committee d) Scope of Practice Committee 2) Develop charges for each committee	Barry Cranfill Ashley Barnett Sandra Rayburn	First update July 2014 meeting.

Objective 4

To review and revise the disciplinary processes of the Board.

Action Step	Person(s)	Date
1) Review current disciplinary processes 2) Identify areas for improvement 3) Consider new strategies a) Use of investigative committee comprised of board members b) Create criteria for “low risk” cases i) First offense ii) No patient harm iii) Evidence of remediation c) Delegate authority to Executive Director d) Develop substance abuse policies i) Public versus private ii) Use of suboxone e) Develop a documented case management system	Kellie Lockwood Nancy Barton Kathy Mann	First update September 2014 meeting

Objective 5

To identify strategies for implementing and funding an alternative to discipline program

Action Step	Person(s)	Date
1) Review structure of other programs 2) Items for consideration: a) Transparency b) Evidence c) Advantages and disadvantages d) Cost		Ongoing

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Objective 6

To review current technology platforms and identify new, more effective solutions.

Action Step	Person(s)	Date
1) Review current cost versus benefit received 2) NCSBN's Optimal Regulatory Board Systems (ORBS) a) Complete Nursys extract and implementation b) Seek additional assistance from NCSBN leadership	Barry Cranfill Jim Cleghorn	Teleconference scheduled with Myra Broadway on June 2, 2014 at 10:45am. Updates to be provided at July 2014 meeting

Objective 7

To identify and develop community marketing partnerships.

Action Step	Person(s)	Date
1) Identify stakeholders/audience 2) Engage stakeholders/audience 3) Identify expectations 4) Develop presentation and talking points 5) Review feedback and communication from stakeholders/audience		Ongoing

Objective 8

To review and update regulatory requirements for nursing education programs.

Action Step	Person(s)	Date
1) Review current rules and regulations a) Obtain input from nursing education programs b) Engage Education Committee 2) Update rules and regulations		Ongoing

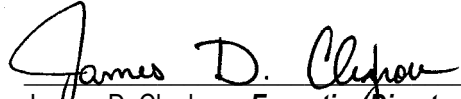
Objective 9

To review current fee structure and implement necessary changes

Action Step	Person(s)	Date
1) Review current fee structure a) Application fees b) Fines 2) Consider fiscal impact of fee updates		Ongoing

There being no further business, the meeting adjourned May 16, 2014 at 4:00 p.m.


Barry Cranfill, **President**


James D. Cleghorn, **Executive Director**

Approved on July 14-16, 2014.